

# St. Louis Relocation

Alcami is pleased to announce the creation of a new world-class laboratory facility in St. Louis. The current Alcami St. Louis facility for laboratory operations will be transitioning to a new building that is being constructed at 4320 Forest Park Ave., Suite 201, St. Louis, MO 63108. The new building will be a part of the state-of-the-art Cortex Technology Park.



## In this Edition...

- Overview, Client Impact, Regulatory, Tentative Milestone Schedule... Page 1
- Highlights, Opportunities, Design Details... Page 2
- Growth, Contact Us... Page 3

## Overview

As our St. Louis site move begins to take place, we are keeping our customers questions and concerns in mind. We would like this newsletter to serve as a way to keep you continuously updated about the changes and developments occurring at our St. Louis facility. Your peace of mind and confidence in our company is of utmost importance. If you are interested in information beyond what is provided here, please take a look at page three for our company contact information.



## Client Impact

Currently, the relocation does not impact any existing studies or work being performed at the St. Louis facility. The current St. Louis facility will remain open for several months following the opening of the new site. As relocation efforts continue, we will share updates with our clients on the steps needed for a smooth transition. Should you have questions or concerns about the relocation in relation to your business, please contact your Alcami representative, or email [sales@alcaminow.com](mailto:sales@alcaminow.com).

### Regulatory

#### Regulatory / Quality Considerations:

- FDA FEI number: 1942094
- DUNS number: 078392465

### Tentative Milestone Schedule

Task	Targeted Completion*
• Construction documents	Q2 2016
• Complete core/ shell/ site upgrades	Q3 2016
• Interior construction	Q4 2016
• Interior finishes	Q1 2017
• New equipment/ instruments validated	Q2 2017
• Move initiated (3-6 month transition)	Q2 2017

\* Subject to change depending on construction progress

## Highlights

- Building landlord has given approval for signs on the building and the Clean Room design has been finalized
- Shell construction is on schedule for completion in August. The building is completely enclosed and lights are on.
- Establishing inventory report spreadsheet of existing equipment and instruments to be moved.
- Established existing and new chamber needs for move.
- Generated stability projects report from SMS; including end dates, tests requires, chamber conditions, and chamber utilization.
- The plan is to only move studies ending after July 2017.
- Critical SOPs to be updated with move and balance of SOPs will be updated within a year after the move.
- Current layout of labs and instruments provide room for expansion of testing and personnel, taking into consideration 5-S Six Sigma operational excellence.
- Existing site has been visited by potential buyers.

## Opportunities

- Working with the Cortex Innovation Center to create visitor parking spots and delivery logistics.
- Met with IS&T to develop Rees (24/7 monitoring system for stability chambers) and Empower (data acquisition software for HPLC and GC systems) implementation plans.
- Construction schedule fits requested cash flow and move-in dates.
- Developed preliminary list of CM firms to bid.
- Working with Cortex to mount permanent signage on the building.
- New Global Validation Director will aid in establishing a Validation Project Plan.
- Move plan for our Stability Services has been secured.
- Project Manager will handle overall business associated with the move.
- Identify other sites to perform testing during move.

## Design Details

### Second Floor

The second floor of the new St. Louis site will house the reception area, sample receiving/ log-in, stability, open-space designed cubicles and offices, conference room, and a large multi-purpose room.

### Third Floor

The third floor of the building will include the chemistry lab, microbiology lab, lab supervisors, locker room, sample storage, glassware wash and storage rooms, and clean room with specialty lab spaces.

### Building Exterior

The building will be located at 4320 Forest Park Ave. The exterior of the building will be equipped with an emergency generator, a cylinder gas storage building, laboratory waste storage building and remote parking.

The first floor of the building is occupied by TechShop, an entrepreneurial membership support company.



## Growth

- Currently there are 78 employees located at the St. Louis site with growth potential up to 125 by 2021.
- The new location will provide 30% more space for laboratory use with available room for future ICP/ MS.
- Stability space is 14% larger.
- The office space area will be approximately 5,355 square feet, with 3,000 to be furnished by 2017, 4,000 by 2021 with 1,300 left over.
- Clean room testing conversion to isolator testing could free up 600 square feet for additional lab space by 2018.



Item	Lab	Stability	Storage	Administrative	Total
Existing Facility	8,399	1,528	5,656	6,381	21,964
Proposed Facility	10,988	1,739	4,467	10,785	27,979
New vs. Existing	1.31	1.14	0.79	1.69	1.27

All measurements in square feet.

## Contact Us!

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